

**KENTUCKY BOARD OF SOCIAL WORK
MINUTES OF THE BOARD OF DIRECTORS' MEETING
March 3, 2015**

A regular meeting of the Kentucky Board of Social Work was held on Tuesday, March 3, 2015 at the board office located at 44 Fountain Place, Frankfort KY 40601 and began at 11:00 a.m.

MEMBERS PRESENT

Bill Adcock, LCSW
Dr. Jay Miller, CSW
Hilma Prather, Member at Large
Janice James, LCSW
Sally Rhoads, LCSW
Sharon Sanders, LCSW
Jay Davidson, LCSW

STAFF PRESENT

Florence Huffman, Ex. Dir.
Nina Anglin, Adm. Coordinator

OTHERS PRESENT

Brian Judy, Asst. Atty. Gen, Board Counsel

MEMBERS ABSENT

CALL TO ORDER

Mr. Bill Adcock, Board Chair, called to order the regular meeting of the board at 11:43 a.m.

APPROVAL OF MINUTES

A motion was made by Ms. Sanders to approve the minutes of February 3, 2015 as amended. Seconded by Mr. Davidson, motion carried.

EXECUTIVE DIRECTOR REPORT

Ms. Huffman thanked the board members for their support and hard work on reviewing LCSW Applications, Supervision Contracts, etc. The phone continues to be an issue in time management. With regard to the phone we have had two work orders because of complaints.

Presentations-Ms. Huffman has contacted the Dept. of Education for use of their video conferencing. Ms. Huffman stated she was to present a licensing presentation to a class at UK at 3:30 p.m. on Thursday, March 5, 2015. Ms. James stated she did not feel that Ms. Huffman should take time to present licensing presentations given the backlog, and that when Ms. Huffman received requests for these presentations she should notify the board members so that they could assign those presentations among themselves.

March is Social Work Month and Ms. Huffman gave the board information regarding a meet and greet hosted by the Clinical Social Work Society in Lexington on Friday, March 6, 2015.

2015 ASWB Spring Education Conference-Ms. Huffman has applied for a scholarship from ASWB to attend and requested the board's approval to attend. A motion was made by Ms. James approving Ms. Huffman's attendance at the meeting if the scholarship was approved. Seconded by Ms. Sanders, motion carried.

requirements. Mr. Judy would then issue an agreed order to be followed. Any restriction on a licensee regarding a board action should go through the complaint committee to be assigned. Ms. James and Ms. Huffman will provide investigative services for the board until RFP's can be issued and approved.

Application Committee-

Mr. Davidson stated the most problems are with the agency job descriptions correlating with the contract terms and will request Ms. Huffman to send letters to the applicants for additional information.

Supervision Committee-

The Supervision Committee met with Mark Parsons and Stacey Brindley regarding Mr. Parsons supervision contract. Ms. Huffman was directed to send a letter to notify Mr. Parsons that he will need to complete additional hours of supervision.

The minutes will reflect that Mr. Adcock left the meeting at 12:25 p.m. Vice Chair Dr. Miller took over duties as board chair at that time.

Continuing Education Committee Review Report

No report was given for today's meeting.

FINANCIAL STATEMENT-Florence Huffman

- a. Review of the January 2015 Financial Statement
 - Ms. Huffman stated the financial statement was in a new format that could be obtained from the state system without the preparation of a separate report by board staff.
 - January revenues totaled \$9,691
 - January expenditures totaled \$20,340.13
 - A sweep of \$50,000 from the board's funds is expected in July 2015 for transfer in to the General Fund
- b. Review of Budget FY 2015
- c. Update on Appropriation Increase
 - Action Item: Appropriate Increase -- as amended, withdrawn by Ms. Huffman for discussion at this time.
- d. Travel and Per Diem Bill Adcock, Chair
 - Action Item: Approval of board members' travel and per diem

Ms. Huffman stated that a temporary person was approved per our budget and she would be contacting Adecco to hire someone to provide services.

Ms. James asked Ms. Huffman to submit to the ASWB listserv to see if other states use Social Work Interns for employment as office staff.

The Board members discussed assisting staff with pending document review in the interim between board meetings. Mr. Judy stated that if more than 4 board members are present that would constitute a quorum of the board.

A question has been raised by a licensee: Is it against the Social Work Code of Ethics to have and use a "conceal carry" license. The Board discussed that they knew of no prohibition in the code.

ADJOURNMENT

Being no further business to come before the Board, a motion was made by Ms. Prather to adjourn. Seconded by Ms. James, motion carried. The meeting adjourned at 1:27 p.m.

NEXT MEETING:

The next regularly scheduled board meeting will be held at the Board offices on Tuesday, April 7, 2015 beginning at 11:00 a.m. Committees will meet at 10:00 a.m.

Approved:

A handwritten signature in cursive script that reads "William M. Adcock L.C.S.W.".

William M. Adcock, Chair